

**Minutes of Meeting of Directors
Cherokee County RWD 13
20102 W Cookson Bend Rd - Cookson, OK 74427
Friday January 31st, 2025 at 10:30 am**

Directors: Norm Shipley, Cory Beights, Pat Williams, Susan Creswell, Tim Bowmar

Staff: Jesse Dry- Plant Superintendent; Hisham Sokhun- Operator; Brian Blair- office

Guests: Jonathan Pipkins (Myers Engineering), Mark Vance (K&M Welding), Gary Kimble

Pursuant to the laws of the state in which this corporation is organized, and its bylaws, a meeting of the Directors of the Corporation was held at CCRWD 13 20102 W Cookson Bend Rd, Cookson, OK on January 31st, 2025 per the agenda posted January 29th, 2025 at 10:30 a.m. pursuant to public notice requirements thereof in writing and posted on the gate of the Business office. The meeting was duly called to order by Cory Beights at 10:40 a.m. The following items of business were resolved:

ROLL CALL

NEW BUSINESS

Discussion, Action, Report:

Discussion and possible action to vote on plans for dock/water intake project to be out for competitive bid process. Jonathan Pipkins updated the board on the process: The electric plans have been confirmed with Sham and Jesse, they look good. Pipkins spoke of the bridge anchor to attach the dock to shore, 5/8ths aircraft cable will be used with 10/80 galvanized pipe and #11 rebar. The dock will have encapsulated floats, there will be 8" pipe up the hill. He discussed OWRB input on bidder selection and consulted Matthew Cortez. The successful bidder will be vetted by Myers Engineering and conferred with the Board. It was discussed that the bidding process needs to begin ASAP. The board and Pipkins agreed that the contract time should be set at 60 days with allowance for weather and unforeseen circumstances. The successful bidder must start the project within 10 days of accepted and approved bid and they agreed the contract would be line item and not lump.

February 6th, 2025 would be the earliest possible advertisement which would make the project open for bids on February 27th, 2025. There will need to be a meeting for award the following first week of March, 2025.

The Board expressed the need to address money already paid to K&M Welding with Bill Myers and that previous bonds won't carry over to new contract. Tim Bowmar made a motion to accept the plans and send out for bid, 2nd: Pat Williams, motion carried to wit: Susan Creswell, aye; Cory Beights, aye; Norman Shipley, aye.

Jesse Dry notified the Board and Myers Engineering that the new filter skid is scheduled to arrive on May 6, 2025 and we need to move now to begin bidding for install, unloading and moving into the plant.

ADJOIURNMENT:

There being no further business before the Board, Cory Beights made a motion to adjourn, Norm Shipley seconded, motion carried unanimously. Meeting adjourned at 11:08 a.m.

Respectfully Submitted,

Brian Blair

Brian Blair, Office

Susan Creswell
Susan Creswell, Board Secretary